



Estd 1971

PROSPECTUS

● Arts ● Commerce

RADHAMADHAB COLLEGE: SILCHAR: ESTD-1971

RADHAMADHAB COLLEGE

SILCHAR-788006 (ASSAM)
Website : www.rmcollege.org
Email : rmcollege71@gmail.com

কলেজ সঙ্গীত

জীবন জেগতি জাগলোরে আজ
নবীন উষার স্পন্দনে
আলোর বাঁশী বাজলোরে আজ
তামসহরণ প্রাপ্তগে।

সত্যশিবে শুদ্ধ হল
সুপ্ত দিনমান
আলোয় আলোয় ধন্য হলো
নিতনব প্রাণ
বাজে বাজে সেই আনন্দ
এই মহাশুভ অঙ্গনে
তামসহরণ প্রাপ্তগে।

পথিক যারা শূন্যহাতে
বোধিভিক্ষা মাগে
মানস তাদের তৃপ্ত হল
জ্ঞানদৃপ্ত রাগে
বাজে বাজে সেই চেতনা
এই নবরূপে নন্দনে
তামসহরণ প্রাপ্তগে।

কথা : শেখর পুরকায়স্থ
সুর : শিবানী ব্রহ্মচারী



From the Desk of the Principal



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Dear Students,

It is indeed my pleasure and privilege to welcome you to this institution, to this seat of higher learning. At the outset I congratulate you and offer my regards and best wishes to all the parents and guardians who have been instrumental in moulding the future of their wards and have decided to repose their faith on us. I thank you for choosing Radhamadhab College as your holy shrine of learning.

Dear students, you are all aware that the outbreak of the pandemic owing to covid-19 has posed a challenge to humanity at large. The whole world, human race as a whole is trying to combat this unseen yet deadly foe and I am sure that a united effort on our part will definitely yield result. As we are to arm ourselves and our society against this battle, we have to admit that the pandemic has made an impact on social and economic aspects of our life. Likewise, there has been a paradigm shift in the education system, in the teaching-learning process as a whole. On assumption of the charge of Principal of this College, I found myself standing at the crossroads. Times were difficult and challenging, for, the need of the hour was change. What seems inevitable now is a change from the 'chalk and talk' method to virtual classrooms and ICT enabled teaching-learning process. To start with, we have arranged for online admission system for the benefit of the students. I am happy to announce that the faculties of this College have already initiated online classes for the students and I assure you that we will not only continue with this, but also expand it to include the evaluation process as well. I would like to inform the aspiring on-roll students of my college and also the students who would get enrolled in this institution that a change in outlook is of utmost importance now. Students should not only prepare themselves mentally but also equip themselves with the technology enabled tools, for, that would perhaps be the only alternative and key to their success.

A detail of the courses offered by the College in both the H.S and degree level has been provided in the prospectus and I would request all the stakeholders to take note of the same. The test/assessment is an important component of the teaching-learning process and I would insist upon the students to attend their classes regularly, either in the campus maintaining the norms prescribed by the Government, or in the online mode, whichever the situation demands.

Catering to the needs of the semi-urban and rural students, Radhamadhab College has carved a name for itself in the academic fraternity. The onus to carry forward this name and fame rests on us. Let us together, as members of Radhamadhab College family take the pledge to bring laurels and glory to this institution. I assure you of sincere cooperation in both academic and administrative matters.

Wishing you once again a bright and prosperous future and urging you to Stay Safe & Stay Healthy.

Debashish Roy

(Dr. Debashish Roy)
Principal

Radhamadhab College, Silchar-788006



❖ A BRIEF HISTORY OF THE COLLEGE :

A proposal to setup a college to impart general Higher Education to the people residing in the newly urbanized southern most part of the town was mooted by some eminent educationists in the early part of 1970. A committee of some leading citizens was formed to start the college with the name New Silchar College in nearby Netaji Girls' High School from the academic session of 1971. The need for an Institution of Higher Education in this area began to be generally felt, and two "Sebaiets" of the Estate of the deity Radhamadhab, Late Rajanikanta Saha and Smt. Sefalikana Saha, wife of Lt. Hrishikesh Saha came forward to donate a plot of land, measuring 1½ acres for the purpose, on condition that the college be named after the deity Radhamadhab. So, the college under the name and style Radhamadhab college formally came into existence on 31st May, 1971. Gauhati University granted affiliation to the college upto Degree of Bachelor of Arts in the year 1971. In 1983 the Govt. of Assam extended to the College grants in aid status. The UGC granted its recognition (2f and 12B) in 1992 and since then the college has been receiving UGC financial assistance for various development projects. The college celebrated its Silver Jubilee year in 1996. Since its inception, the University toppers of both Gauhati University and Assam University have added fresh laurels to its achievements and added many a feather to its cap.

❖ LOCATION OF THE COLLEGE :

Surrounded mostly by suburbs, the College is situated in New Silchar area about 2 K.M. away from the main centre of the city, in Silchar-Aizawl National Highway. All types of vehicles ply on the road and there is no problem to reach the college within a few minutes from any part of the city.

❖ AFFILIATION AND RECOGNITION :

Started as a single faculty of Arts in 1971, the college was granted affiliation first by Gauhati University in 1971 for the award of degree in Bachelor of Arts and then it came under the jurisdiction of Assam University Silchar (A Central University) in 1994 when it came into existence. The Govt. of Assam granted the College grants in aid status in 1983. The college also got its registration in 1983 under Registration of Societies Act of 1860.

❖ ACCREDITATION :

Radhamadhab College is the first college from Southern Assam and first among the affiliated colleges under Assam University to be accredited by National Assessment and Accreditation Council (NAAC). The Executive Committee of the NAAC on the recommendation of the duly appointed Peer Team declared the College accredited with C+ Grade. The college was reaccredited in 2016 (Second cycle) with Grade B.

❖ MANAGEMENT OF THE COLLEGE :

The college is managed by a body of respectable personalities of the city, under the name and style "Governing Body", constituted under the provision of Assam Non-Government College Management (Amendment) rules, 2009. Though the body is permanent in nature, but the tenure of most of the members in the body is generally three years. The body is composed of persons nominated by the Govt. of Assam from among the panels of personalities which include in it donor member as well as representatives from teaching, non teaching staff of the college and guardian members. The University nominates its representative to the body.



❖ AIMS AND OBJECTIVES :

Radhamadhab College has setup before it twin objectives – to provide the society and the nation with quality higher education; and to contribute to the physical, intellectual, aesthetic and moral growth of the youths with a sense of commitment towards building a better tomorrow. The ultimate goal of the college is to make the Institute a centre of excellence in the field of higher education. The college shall take constant endeavour to prepare the students for their future career and thus to inspire them to play a meaningful role in the changing needs of the nation.

To achieve the goal, the college aims at –

- (i) Providing the learners academic excellence in the respective field of study.
- (ii) Preparing the learners for commendable career relevant to national need.
- (iii) Preparing the students for life long learning by developing an appropriate learning style and aptitude among them.
- (iv) Instilling a sense of discipline, ethical and moral values so as to make the learners responsible and ideal citizen of the country.
- (v) Providing specialized skill oriented courses at different levels.
- (vi) Transferring knowledge, skill and technology to the community through extension activities.
- (vii) Exploring the innate creativity and talent of the learners and helping them develop into wholesome personality so as to enable them to contribute towards nation building.

OUR COMMITMENTS

- ✦ **To streamline the inherent potentiality of the students**
- ✦ **To provide upto date knowledge.**
- ✦ **To provide opportunity for social service through education**
- ✦ **To kindle leadership abilities**
- ✦ **To generate sense of national unity**
- ✦ **Physical fitness through sports, gymnasium, NCC, NSS**
- ✦ **Uphold secular views**
- ✦ **Environmental awareness and preservation**

❖ OUR ACADEMIC AND ADMINISTRATIVE AUTHORITY :

- * **Government of Assam**
- * **Assam University, Silchar**
- * **University Grants Commission (UGC)**
- * **National Assessment and Accreditation Council (NAAC)**

❖ ACADEMIC PROGRAMME AND COURSES OF STUDY :

A. General Course :

1. Three year Degree Course leading to the award of Degree of Bachelor of arts (Pass and Honours course) and Bachelor of commerce (Pass & Honours Course) under Assam University, Silchar.
2. Two year certificate course of Higher Secondary (H.S.) Arts under Assam Higher Secondary Education Council.



B. Other Course :

1. Communicative / Spoken English for H.S. 1st year.
2. Computer Awareness for TDC 1st Semester.
3. UGC Sponsored Certificate Course in Functional English for TDC 1st and 2nd Semester.
4. UGC recommended Self-Financing Courses:
Office Management, Diploma in Computer Applications, Tally, Diploma in Library and Information Science, Spoken Sanskrit Course etc.

AN OATH FOR THE STUDENTS

India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give my parents, teachers and all elders respect and treat every one with courtesy. To my country and my people, I pledge my devotion. In their well being lies my happiness.

H.S. GUIDELINES

1. Two year Higher Secondary courses affiliated to Assam Higher Secondary Education Council and is governed by the rules and regulations of Assam Higher secondary Education council.
The course comprises of two parts, H.S. 1st year and H.S. 2nd year or Final year.
The scheme of study for H.S. in Arts stream is as follows :
A candidate of H.S. Programme of the council shall have to offer the following-
(a) Core subject
 - (i) English - 200 marks (with two papers of 100 marks each)
 - (ii) M.I.L. (Bengali, Manipuri, Mizo, Bodo, Assamese, Hindi, Khasi, Garo, Hmar) - 200 marks (with two papers of 100 marks each)
(100 marks in the H.S. First year examination and 100 marks in H.S. Final year Examination.) N.B- Except for Bengali & Manipuri, the rest of the subjects if opted for are to be studied privately by the candidate.**b) Elective subjects**
 - (i) Three Elective subjects, each of 200 marks (100 marks in H.S. First year Examination and 100 marks in H.S. Final year Examination)
Subject offered: Adv.Bengali, Adv.Manipuri, Political Science, Economics, Education, Logic & Philosophy, History, Swadesh Adhyan.
 - (ii) In addition to the three Elective subjects, a candidate shall have the option to offer a fourth elective subject from the above of 200 marks. (100 marks in H.S. First year examination and 100 marks in H.S. Final year Examination)



2. Pattern of Examination:

(a) First Year Examination at the end of First year class to be conducted by the council / College

- | | | |
|----------------------|--------------------------|-------|
| 1. English | 100 marks X one paper | = 100 |
| 2. MIL | 100 marks X one paper | = 100 |
| 3. Elective Subjects | 100 marks each X 3 paper | = 300 |

(i) First year examination shall be held within March every year.

(ii) The result of the First year examination shall be declared on the basis of the criteria as fixed by the Council/College from time to time.

(b) H.S . Final Examination shall be held at the end of second year to be conducted by the council.

- | | | |
|---------------------|-----------------------|-------|
| 1. English | 100 marks X one paper | = 100 |
| 2. MIL/ Alt.English | 100 marks X one paper | = 100 |

3. Elective Subjects 100 marks each X 3 paper = 300

(i) H.S. Final examination shall be held in February/March every year.

(ii) The result of H.S. Final Year Examination shall be determined on the basis of the marks obtained in the H. S. Final Examination only.

3. Qualifying (Pass) Marks : A student shall be declared pass only when he/she passes in each of the core and (three) elective subjects. The pass marks shall be 30% in each paper. In case of candidate offering four elective subjects, the marks for these three subjects where the candidates' performance is better shall be taken into account for determining pass, rank, division, distinction and star mark. The marks secured in the fourth elective subject (with the poorest performance) will, however, be indicated in the marksheet. The marks secured in the fourth elective subject will not be taken into account for awarding rank, division, distinction.

A candidate obtaining 60% marks will be placed in First Division.

A candidate obtaining 45% or more but less than 60% marks will be placed in Second Division.

A candidate obtaining less than 45% marks will be placed in Third Division.

A candidate obtaining 80% or more marks in any subject, will be declared to have secured DISTINCTION in that subject.

A candidate obtaining 75% or above of the total allotted marks will be declared to have secured "STAR MARKS".

❖ ON LINE ADMISSION PROCESS FOR THE SESSION 2022-2023

Radhamadhab College, Silchar has started Online Admission for Higher Secondary and T.D.C Classes from the previous academic session. In this regard, students are requested to note the following:

1. The Online portal for admission is www.rmcadmission.com
2. The students are to apply online and upload scanned copies of their documents and



testimonials.

3. For admission to H.S class the following documents are to be uploaded:

- (a) Scanned copy of digital mark sheet of H.S.L.C
- (b) Scanned copy of Admit Card of H.S.L.C
- (c) Scanned copy of Registration Card of H.S.L.C
- (d) Scanned copy of Photograph of (i) Student (ii) Guardian
- (e) Scanned copy of Signature of Student
- (f) Bank A/C Number, Name & address details with IFSC Code
- (g) Gap certificate in case of students having a gap of maximum 2 years (for H.S 1st year admission)

For admission to T.D.C Arts and Commerce the following documents are to be uploaded:

- (a) Scanned copy of digital mark sheet of H.S.L.C
- (b) Scanned copy of digital mark sheet of H.S.
- (g) Scanned copy of Admit Card of H.S
- (h) Scanned copy of Registration Card of H.S.L.C
- (i) Scanned copy of Registration Card of H.S
- (j) Scanned copy of Photograph of (i) Student (ii) Guardian
- (k) Scanned copy of Signature of Student
- (l) Bank A/C number, Bank Name & address details with IFSC Code
- (m) Gap certificate in case of students having a gap of maximum 2 years. (for Degree 1st semester admission)

4. It is mandatory for the students to have an email ID with their own name and phone number (An OTP will be sent to this mobile number for login into the admission portal) with whatsapp.
5. On completion of online admission process, the final list of the students will be notified in the College Notice Board and website.
6. For uniform, students are directed to contact the College Office and see the website.

- ❖ a) **Eligibility for Admission to First Semester Pass Degree Course** Admission of students in (Pass) Degree class is governed by the rules and regulations of Assam University and as enunciated by it from time to time. Students seeking admission to the First Semester of 3 year (6 Semester) degree course in Arts must have passed H.S. Examination of Assam Higher Secondary Education Council or CBSE Final year examination or equivalent to 10+2 standard examination of any



other Council / Board or any other State of India recognized by Assam University with the minimum percentage of 50% marks in aggregate in the same examination.

However, in case of admission of TDC Arts 1st semester with Manipuri AECC & Commerce First Semester, all the rules will be the same as above, but there will be no bar for percentage of marks. Moreover students passing HS examination from Radhamadhab College will be directly considered for admission to TDC Courses.

b) Eligibility for Admission of First Semester Honours Degree Course

Students seeking admission in Honours Course in Arts (including Radhamadhab College HS passed out students) in any subject as specified in the Prospectus and Admission Form must have 55% marks in aggregate in the H.S. or equivalent 10+2 standard Examination of any other Council/Board recognised by Assam University. For Honours in Commerce, a student must have 50% marks in aggregate in H.S.

c) For Higher Secondary Course

Two year Higher Secondary Course (Arts) is governed by the rules and regulations that exist and that shall be the rule from time to time by the Higher Secondary Education Council. The course consists of First year and Final year. The promotion of students to Final year shall depend on the successful completion and passing of the First year examination conducted by the Assam Higher Secondary Education Council / College annually.

d) Students opting one of the self-financing courses by the college will be considered for admission to TDC and HS courses, subject to availability of seats.

i) Eligibility for Admission to First Year H.S. Course

Students seeking admission to the First year of H.S. Course of the college must have passed H.S.L.C. Examination of SEBA, or Secondary Examination of CBSE or Secondary Education Board/Council of equal status of any other State of India and recognized by the AHSEC with a minimum of 45% in aggregate in the concerned examination. However, there will be no cut off percentage for students seeking admission in HS first year obtaining Manipuri as MIL.

ii) Eligibility for admission to H.S. 2nd year Class :

Admission of students to H.S. 2nd year class is restricted to those only who would pass the H.S. 1st year Examination conducted by this College /AHSEC from this centre.



NUMBER OF SEATS AVAILABLE IN DIFFERENT CLASSES :

1. B.A. 1st Semester **300**
2. B.Com 1st Semester **100**
3. H.S. (Arts) 1st year **240**

❖ RESERVATION OF SEATS :

As per Govt. rules, the requisite percentage of seats in each programme of studies are treated as Reserved for students belonging to SC, ST, OBC/MOBC, EWS etc. 5% relaxation in cut off marks is allowed to students seeking admission against reserved seats.

❖ STUDENTS' UNIFORM :

The Uniform of the students will be supplied by the Co-Operative Society of the college to maintain the uniformity of the "Dress". The price of the uniform will be decided by the society. All student must purchase the College Uniform from the said Society. Wearing of College Uniform is compulsory for all students. **Without College Uniform, no student is allowed to enter or stay in the College Campus.**

The following uniform will be supplied :

Boys:

- (a) Shirt
- (b) Trouser
- (c) Sweater (For Winter season)
- (d) Tie
- (e) Badge

Girls:

- (a) Kamiz
- (b) Salwar
- (c) Churni
- (d) Sweater (For Winter season)
- (e) Badge

However, existing students of H.S. 2nd year, TDC 2nd, 3rd, 4th, 5th & 6th semester will continue wearing the previous college uniform.

N.B. : Students are to come to College with neat and clean College Uniform.

❖ A) CLASS SCHEDULE :

Academic session of H.S. class will tentatively begin from June and continues till February of the next calendar.

Holidays and vacation are declared strictly in accordance with Assam University rules of Holiday.

Classes of all courses (H.S & T.D.C) generally begin at 9-00 A.M. and continues till 4-00



P.M. from Monday to Saturday. Students are required to collect their class schedule just before the beginning of the first day of class. Class schedule of all classes is displayed on the college NOTICE BOARD.

B) ATTENDANCE :

Students of all classes are required to attend lectures of respective classes each of 45 minutes duration. 75% attendance of lectures delivered in each subject is compulsory for all students to be sit for the Final Examination . Students attending less than 75% of lectures are not allowed to sit for the Final Examination of University or Council.

Three-year Degree Course (TDC) under Choice Based Credit System (CBCS):

Assam University has accepted the introduction of Choice Based Credit System (CBCS) as per UGC Guidelines for Three-year Degree Courses taught in the affiliated Colleges. The main feature of the CBCS is to make undergraduate education student centric rather than system centric or teacher centric. Further, keeping with the vision of the Government, special emphasis has been given to ability enhancement and skill development of students through elective courses under these domains which every student is required to study. Under CBCS, the requirement for awarding a degree/ diploma/ certificate is prescribed in terms of number of credits to be completed by the students. To bring uniformity in the evaluation system, the University shall comply with the 10-point Grading System recommended by UGC.

Letter Grade	Classificatin	Grade Point
O	Outstanding	10
A+	Excellent	9
A	Very Good	8
B+	Good	7
B	Above Average	6
C	Average	5
P	Pass	4
F	Fail	0
Ab	Absent	0

Grade Point	Letter Grade
8.50 – 10.00	O
7.50 – 8.90	A+
6.50 – 7.49	A
5.50 – 6.49	B+
5.00 – 5.49	B
4.50 – 4.99	C
4.00 – 4.49	P
0.00 – 3.99	F
Absent	Ab



SGPA / GCPA	Letter Grade	Classification	Class/Division	
			Honours	General
8.50 – 10.00	O	Outstanding	First Class with Distinction	First Division with Distinction
7.50 – 8.90	A+	Excellent	First Class	First Division
6.50 – 7.49	A	Very Good	First Class	First Division
5.50 – 6.49	B+	Good	Second Class	Second Division
5.00 – 5.49	B	Above Average	Second Class	Second Division
4.50 – 4.99	C	Average	Second Class	Second Division
4.00– 4.49	P	Pass	Pass Class	Pass Division
0.00 – 3.99	F	Fail	Fail	Fail
Absent	Ab	Absent	Absent	Absent

PROGRAMME OF STUDY UNDER CBCS:

The programme of study to be called as Three-year Degree Course (TDC) under Choice Based Credit System (CBCS) and in short TDC (CBCS), shall be a 6-semester programme of 3 (three) years' duration and, there shall be 2 (two) programmes under TDC (CBCS) namely, TDC (CBCS) Honours. and TDC (CBCS) General.

Maximum duration for the completion of a TDC (CBCS) programme of study is 5 (five) years at a stretch from the date of admission (i.e., 10 (ten) consecutive End Semester Examinations) as per the "Guidelines on Determination of a Uniform Span Period within which a Student may be allowed to Qualify for a Degree" published by UGC dated October 15, 2015. This criterion shall be strictly adhered to while determining the eligibility to appear in any ESE for Arrear Paper/s, and Betterment Examination.

A registered student under TDC (CBCS) programme of study of the University shall NOT be allowed to continue simultaneously- the same or the other Programme of Study (Degree/ Diploma/ Certificate) of this University or other Universities including any Higher Educational Institutions except Career Oriented Programme/ Skill Development/ Vocational Courses/ or the similar if the courses are conducted by the parent college.

In the TDC (CBCS) programme of study, a student SHALL NOT BE ALLOWED TO CHANGE either from TDC (CBCS) Honours to TDC (CBCS) General or vice-versa during any semester of the programme. However, Principal of a college with the recommendation of concerned HOD/s may allow a First semester student once for such change before submission of Registration Forms to the University. Change of course/ subject may be allowed as per similar procedure within stipulated period as mentioned herein, subject to availability of combination of subjects. Previous attendance shall be taken into consideration in such cases. Colleges may design a form for the students to apply for such change, and the last date of submission of such form be announced by notification.

To drop Honours or to change course/subject after the stipulated period as mentioned above, a student may get re-admitted in First semester, subject to the availability of seats in that particular college to continue with his/her studies in TDC (CBCS) programme of study.

A student once registered under Assam University for TDC (CBCS) programme of study, shall NOT be allowed to get admission with new Registration Number- however, the



student may get admission in the FIRST semester of TDC (CBCS) in the same college or in other colleges during scheduled time of admission observing all admission formalities (submission of form, payment of fees etc.), subject to the availability of seats/ TDC (CBCS) programme of study and, such admission shall be considered as re-admission under previous Registration Number of the University. For re-admitted students the maximum duration for the completion of the programme of study shall be 5 (five) years from the date of re-admission.

Admission to immediate next higher semester (II/ III/ IV/ V/ VI semester) after each End Semester Examination (ESE) shall be mandatory for each and every student with or without "Arrear Paper/s". Such admission procedure shall start after the completion of ESE and shall be completed well before the commencement of classes for the respective semester. Procedure including the schedule of such admissions shall be notified by the concerned college for each and every semester. A student who fails to get admission in any higher semester for any valid reason may get admission in immediate next similar semester (odd or even).

Each student shall have to attend a minimum of 75% Lectures/ Tutorials/Practical classes in each paper of all the courses as per the recommended Course Structure of the concerned programme of study.

TDC (CBCS) Honours Programme:

TDC (CBCS) Honours Programme

(Course-wise distribution of number of papers, credits and marks)

To choose ones Honours subject & another subject other than Honours

Honours	AECC	Honours Subject			Another Subject	Grand Total
		CORE	DSE	SEC	GE	
Number of Courses	2	14	4	2	4	26
Credit per paper	4	6	6	4	6	-
Full Marks per paper	50	100	100	50	100	-
Credits per course	2×4=8	14×4=84	4×6=24	2×4=8	4×6=24	148
Full Marks per course	2×50=1000	14×100=1400	4×100=400	2×50=100	4×100=400	2400

CORE : Core Course of Honours Programme

DSC : Discipline Specific Core (Core Course of General Programme)

DSE : Discipline Specific Elective (Elective Course Specific to CORE/DSC)

GE : Generic Elective (Elective Course other than CORE/DSC)



SEC : Skill Enhancement Course (Skill Based Course Specific to CORE/DSC)

AECC : Ability Enhancement Compulsory Course (Compulsory papers for all)

AECC1 : [English Communication/MIL Communication]

[Business Communication (For B.Com Students)]

TDC (CBCS) Honours Programme :

HONOURS		
AECC	1. Environmental Studies	02 papers
	2. English/Hindi/MIL/Business Communication	
CORE	Compulsory papers of Honours subject	14 papers
DSE	Elective papers specific to CORE course (i.e. Honours subject)	04 papers
SEC	Skill-based elective papers specific to CORE course (i.e. Honours subject)	02 papers
GE	Elective papers of a subject other than Honours subject)	04 papers
	Total for TDC (CBCS) Honours Programme	26 papers

Course Structure : Honours



For a course with Practical, there will be one Practical Paper each							
Semester	Compulsory for all learner	Core Course	Skill	Elective	Compulsory for all learner	Credits	Marks
	AECC (4)	C (6)	SEC (4)	DSE (6)	GE (6)		
First	English/Hindi/ MIL/ Business Communication	C-I C-II			GE-I	22	350
Second		C-III C-IV			GE-I	22	350
Third		C-V C-VI C-VII	SEC-I		GE-III	28	450
Fourth		C-VII C-IX C-X	SEC-II		GE-IV	28	450
Fifth		C-XI C-XII		DSE-I DSE-II		24	400
Sixth		C-XIII C-IV		DSE-III DSE-IV		24	400
Credit	2×4=8	14×6=84	2×4=8	4×6 =24	4×6=24	148	
Marks	2×50=100	14×100=1400	2×50=100	4×100=400	4×100=400		2400

TDC (CBCS) General Programme: Arts

B.A.

(Course-wise distribution of numbers of papers, credits and marks)

BA	AECC	Language Papers	Subject 1			Subject-2		Subject-3	Grand Total
			DSC-1	DSC-1	DSC-1	DSC-2	DSC-2	GE	
Number of Course	2	4	4	2	4	4	2	2	24
Credits per paper	4	6	6	6	4	6	6	6	-
Full Marks per paper	50	100	100	100	50	100	100	100	-
Credit Per course	2×4=8	4×6=24	4×6=24	2×6=12	4×4=16	4×6=24	2×6=12	2×6=12	132
Full Marks per course	100	400	400	200	200	400	200	200	2100

TDC (CBCS) General Programme



GENERAL BA			
AECC	1. Environmental Studies		02 papers
	2. English Communication /Hindi Communication/MIL Communication		
Language	1. English Language		02 papers
	2. Hindi/MIL/Alternative Language		02 papers
Three subjects are to be selected viz, Subject1, Subject2, Subject3			
Subject1	DSC1	Compulsory papers of subject1	04 papers
	DSE1	Elective papers of subject1	02 papers
	SEC1	Skill-based papers of subject1	04 papers
Subject2	DSC2	Compulsory papers of subject2	04 papers
	DSC2	Elective papers of subject2	02 papers
Subject3	GE	Elective papers of subject3	02 papers
Total			24 papers

Course Structure ::: General BA

Note : For a course with Practical, there will be one Practical Paper each								
Semester	Compulsory for all learner	Core Course		Skill	Electives		Credits	Marks
		Language (6)	DSC (6)	SEC (4)	DSE (6)	GE (6)		
First	English Communication/ Hindi Communication/ Business Communication	ENG-I	DSC1-I DSC2-I				22	350
Second	Environmental Studies	ENG-II	DSC1-II DSC2-II				22	350
Third		HINL-I/ MILL-I/ ALTE-I	DSC1-III DSC2-III	SEC-I			22	350
Fourth		HINL-II/ MILL-II/ ALTE-II	DSC1-IV DSC2-IV	SEC-II			22	350
Fifth				SEC-III	DSE1-I DSE2-I	GE-I	22	350
Sixth				SEC-IV	DSE1-II DSE2-II	GE-II	22	350
Credit	2×4=8	4×6=24	8×6=48	4×4 =16	4×6=24	2×6=12	132	
Marks	2×50=100	4×100=400	8×100=800	4×100=400	4×50=200	2×100=200		2100

TDC (CBCS) General Programme: Commerce



B.Com							
Subject and Papers as per the concerned syllabus							
B.Com/BBA	AECC	Language Papers	DSC	DSE	SEC	GE	Grand Total
Number of Course	2	4	8	4	4	2	24
Credits per paper	4	6	6	6	4	6	-
Full Marks per paper	50	100	100	100	50	100	-
Credit Per course	2×4=8	4×6=24	8×6=48	4×6=24	4×4=16	2×6=12	132
Full Marks per course	100	400	800	400	200	200	2100

TDC (CBCS) General Programme

General (B.Com / BBA)		
AECC	1. Environmental Studies	02 papers
	2. Business Communication	
Language	1. English Language	02 papers
	2. Hindi / MIL/ Alternative English	02 papers
DSC	Discipline Specific Core papers	08 papers
DSE	Discipline Specific Elective papers	04 papers
SEC	Skill-based papers	04 papers
GE	Generic Elective papers	02 papers
Total		24 papers

Course Structure ::: General (B.Com/BA)

Note : For a course with Practical, there will be one Practical Paper each								
Semester	Compulsory for all learner	Core Course		Skill	Electives		Credits	Marks
	AECC (4)	Language (6)	DSC (6)	SEC (4)	DSE (6)	GE (6)		
First	Business Communication	ENG-I	DSC-I DSC-II				22	350
Second	Environmental Studies	ENG-II	DSC-III DSC-IV				22	350
Third		HINL-I/ MILL-I/ ALTE-I	DSC-V DSC-VI	SEC-I			22	350
Fourth		HINL-II/ MILL-II/ ALTE-II	DSC-VII DSC-VIII	SEC-II			22	350
Fifth				SEC-III	DSE-I DSE-II	GE-I	22	350
Sixth				SEC-IV	DSE-II DSE-II	GE-II	22	350
Credit	2×4=8	8×6=48	4×4=16	4×6=24	2×6=12	2×4=8	132	
Marks	2×50=100	8×100=800	4×100=400	4×50=200	2×100=200	2×100=200		2100

RESTRICTION/ RECOMMENDATION IN COMBINATION OF COURSES:

Students shall NOT be allowed to choose the following combination of

**courses:**

1. Same course (subject) as Core Course and Generic Elective (GE) Course.
2. Either any two Language Courses or any two Classical Courses either as Core & Generic Elective (GE) Course or vice-versa.

(Language Courses: Assamese, Bengali, Bodo, English, Hindi, Hmar, Manipuri, Mizo, Nepali, Urdu and Classical Courses: Arabic, Persian, Sanskrit)

3. Political Science and Public Administration either as Core & Generic Elective (GE) Course or vice-versa.

EXAMINATION AND ASSESSMENT/ SCHEME OF EXAMINATION:

Continuous and Comprehensive Assessment (CCA): It shall be done by the college continuously and comprehensively for all students throughout the semester. Paper-wise assessment under CCA shall be done for all papers [except AECC and SEC]. Unit Tests and Class Attendance shall be the 2 (two) different components under CCA. There shall be a total of 6 (six) End Semester Examinations (ESEs) - one each for Semesters I, II, III, IV, V and VI during TDC (CBCS) programme of study. All these 6 (six) ESEs shall be conducted by the University as per the Schedule/ Programme published for each odd and even semesters. Pass Marks is kept at 40% of allotted full marks in each theory/ practical course.

There shall be two Unit Tests per semester for each and every theory paper excluding Ability Enhancement Compulsory Course (AECC) and Skill Enhancement Course (SEC) and, dates of such tests shall be notified by the Controller of Examinations. The highest mark scored by a student out of two Unit Tests shall be awarded to the student as the marks under Unit Test of CCA. There shall be NO Unit Test for practical paper.

Course-Wise Distribution of Full Marks & Pass Marks

Courses with only theory papers		
	Full Marks	Pass Marks
CCA	70	28
TOTAL	100	40
Courses with both theory & practical papers		
ESE	50	20
CCA	20	08
Pract*	30	12
TOTAL	100	40
*CCA component of each practical paper is included in End Semester Practical Examination.		
Dissertation/Project Work		
TOTAL	100	40

Distribution of marks for Class Attendance :



Courses with only Theory paper

(Max. marks = 10)

Attendance 90% & above	:	10 Marks
Attendance 80% to below 90%	:	06 Marks
Attendance 75% to below 80%	:	06 Marks
Attendance below 75%	:	00 Marks

Courses with both Theory & Practical papers

Theory paper (max. marks = 6)

Attendance 90% & above	:	06 Marks
Attendance 80% to below 90%	:	05 marks
Attendance 75% to below 80%	:	04 marks
Attendance below 75%	:	00 marks

Courses with both Theory & Practical papers

Practical paper (max. marks = 4)*

Attendance 90% & above	:	04 Marks
Attendance 80% to below 90%	:	03 marks
Attendance 75% to below 80%	:	02 marks
Attendance below 75%	:	00 marks

* For each practical course, marks for attendance Be awarded in End Semester Practical Examination.

UNIT TEST & CLASS ATTENDANCE:

A student who failed to secure minimum pass marks in CCA of a paper shall NOT be allowed to appear in the concerned paper of the End Semester Examination (ESE). However, such a student may appear in the subsequent similar semester (odd/even) as an Arrear Paper with the condition that:

1. He/She will appear in the Unit Test/s of the concerned paper along with the regular students and to secure minimum pass marks;
2. He/She will appear with such number of Arrear Papers in similar ESE (odd/even).

ARREAR PAPER/ PAPERS:

A paper of any course will be treated as "Arrear Paper" when a student "failed to pass (F)" / "remained absent (Ab)" in that paper of any End Semester Examination (ESE), and in the Grade Card such an Arrear Paper will be shown as "Yet to Pass: Paper Code." However, a student with more than 5 (five) "Arrear Papers" of all the previous semesters (First, Second, Third and Fourth semesters) shall NOT be allowed to appear in the 6th ESE. This clause be applied exclusively for the students appearing in the 6th ESE. Marks scored in CCA for which the student appears as an Arrear Paper shall be carried over for declaring the result of concerned Arrear Paper as per the Rules mentioned under 22.1.3. A student with an Arrear Paper in any semester shall NOT be eligible for determining the Merit



Positions / Ranking / Gold Medalist.

RE-CHECK:

Re-checking of answer scripts of theory papers of any ESE to a maximum of three papers per semester may be allowed by the University only for those candidates who have obtained Grade/s in the concerned paper/s above 3.5 but below 5.6. In re-checking of marks, only posting and totaling of marks shall be checked. Interested students may apply for re-checking of answer-scripts of any ESE in the prescribed format along with original copy of the Grade Card and requisite fees within 15 (fifteen) days from the date of publication of results of the concerned ESE to the COE through the Principal of college.

RE-EVALUATION:

Re-evaluation of answer scripts of theory papers of any ESE may be allowed by the University only on the condition that the re-evaluated result shall be accepted by the student, even if the marks/ grade decreases after re-evaluation. A new Grade Card containing re-evaluated marks/ grades cancelling the earlier one shall be issued by the University. Interested students may apply for re evaluation of answer-scripts of any ESE in the prescribed format along with requisite fees and original copy of the Grade Card within 15 (fifteen) days from the date of publication of results of the concerned ESE to the COE through the Principal of college.

BETTERMENT EXAMINATION:

A student may be allowed to appear in Betterment Examination in any 1 (one) theory paper per semester in which the student has secured Grade 4.00 and above. A student who opts to appear in Betterment Examination in any paper under the previously mentioned provision, may be allowed to appear in a paper only at the immediate next similar End Semester Examination (ESE) as per the following list only on the condition that the Semester in which Betterment Examination is opted by the student to appear falls within the stipulated span of completion of his/ her programme of study, that is, falls within 5 (five) years at a stretch from the date of his/ her admission.

Semester for the which the paper is prescribed	ESE in which a candidate may appear under Betterment Examination for that paper
First/Third/Fifth semester	Immediate next Odd Semester
Second/Fourth/Sixth	Immediate next Even Semester

As this provision is allowed to improve the result, so, the student will be awarded better Grade secured by the student in the previous and betterment examinations. No student shall be allowed:

1. To re-appear for the same paper in which the student has already been appeared under Betterment Examination.
2. To appear in Betterment Examination who have migrated from Assam University.
3. To appear in any Betterment Examination if the Semester in which Betterment Examination is opted by the student to appear does **NOT** fall within the stipulated span of completion of his/ her programme of study, that is, falls within 5 (five) years at a stretch from the date of his/ her admission.

CLASS ATTENDANCE:



Each student shall have to attend a minimum of 75% Lectures/ Tutorials/ Practical classes in each paper of all the courses as per the recommended Course Structure of the concerned programme of study. Class Attendance shall be calculated based on actual number of classes held during each semester in each course/ paper. Number of decimal be rounded off to next higher number (e.g., 74.01% be rounded off to 75%). Only the students with 75% and above of attendance in any paper (excluding "Additional GE Course, if any) of the concerned semester shall be allowed to appear in the concerned paper in that End Semester Examination (ESE). However, a student with **less than 75% of attendance in any paper** (excluding any paper of Additional GE Course, if any) of the concerned semester shall NOT be allowed to appear in the concerned paper of that ESE but may be allowed to get admission in the immediate next higher semester. However, such a student may appear in the subsequent similar ESE (odd/even) in the concerned paper as an Arrear Paper and, marks to be awarded under CCA for each paper shall be the marks previously secured by the student in the concerned paper. Marks under CCA shall be carried forward as per above Rule **only if** the student secure pass mark in the Unit Test of the concerned paper **else** he/ she shall have to appear in Unit Test in the concerned paper along with the regular students in the concerned semester to secure minimum pass mark allotted for CCA of the concerned paper. Period/ days during which students attend to represent the Nation/State/University/ College in different Regional, National and International Events of Sports/ Cultural/ NCC/ NSS etc. may be treated as class attendance for the actual number of days subject to a maximum of 20 (twenty) days.

SUBJECT COMBINATION FOR ADMISSION:

TDC (CBCS) General Programme (Arts):

Each student shall have to study 3 papers out of a list of 07 subjects Political Science, Bengali, Philosophy, History, Education, Economics, English and Manipuri. However AECC (02 papers) and Language (2+2) papers will be compulsory for all students.

Subject-wise distribution of Seats: (Elective:1)

1.	Political Science	: 70
2.	Bengali	: 70
3.	History	: 40
4.	Philosophy	: 35
5.	Education	: 35
6.	Economics	: 30
7.	English	: 20
	TOTAL :	300

The students can opt the following combination of subjects:

Political Science as Elective1/DSC1: Total Seats: 70

Sl.No.	Elective 1/DSC1	Elective2/DSC2	Elective3/GE	No. of Seats
1	Political Science	Philosophy	Bengali	18
2	Political Science	Education	History	15
3	Political Science	Bengali	Education	12
4	Political Science	History	Economics	11
5	Political Science	Economics	Philosophy	07
6	Political Science	Philosophy	English	07

**Bengali as Elective1/DSC1: Total Seats: 70**

Sl.No.	Elective 1/DSC1	Elective2/DSC2	Elective3/GE	No. of Seats
1	Bengali	Political Science	Philosophy	23
2	Bengali	Philosophy	History	16
3	Bengali	History	Education	13
4	Bengali	Education	Economics	10
5	Bengali	Economics	Political Science	08

History as Elective1/DSC1: Total Seats: 40

Sl.No.	Elective 1/DSC1	Elective2/DSC2	Elective3/GE	No. of Seats
1	History	Political Science	Philosophy	10
2	History	Education	Political Science	10
3	History	Philosophy	Bengali	05
4	History	Bengali	Education	05
5	History	Political Science	English	05
6	History	Education	Economics	05

Philosophy as Elective1/DSC1: Total Seats: 35

Sl.No.	Elective 1/DSC1	Elective2/DSC2	Elective3/GE	No. of Seats
1	Philosophy	Political Science	Bengali	10
2	Philosophy	Bengali	Economics	10
3	Philosophy	History	Political Science	05
4	Philosophy	Education	English	05
5	Philosophy	Political Science	History	05

Education as Elective1/DSC1: Total Seats: 35

Sl.No.	Elective 1/DSC1	Elective2/DSC2	Elective3/GE	No. of Seats
1	Education	History	Political Science	08
2	Education	Philosophy	History	08
3	Education	Political Science	Economics	06
4	Education	Economics	English	05
5	Education	Bengali	Philosophy	03

Economics as Elective1/DSC1: Total Seats: 30

Sl.No.	Elective 1/DSC1	Elective2/DSC2	Elective3/GE	No. of Seats
1	Economics	Political Science	English	07
2	Economics	Philosophy	Political Science	07
3	Economics	History	Education	07
4	Economics	Bengali	History	05
5	Economics	Political Science	Bengali	04

English as Elective1/DSC1: Total Seats: 20

Sl.No.	Elective 1/DSC1	Elective2/DSC2	Elective3/GE	No. of Seats
1	English	Political Science	Philosophy	05



Sl.No.	Elective 1/DSC1	Elective2/DSC2	Elective3/GE	No. of Seats
1	English	Political Science	Philosophy	05
2	English	History	Political Science	05
3	English	Economics	Education	05
4	English	Philosophy	History	05



**Those opting Manipuri as Elective2 or Elective3 can choose any other two subjects as Elective1 and Elective2/3 respectively from among Political Science, Philosophy, History, Economics & Education.

**The entire admission procedure of TDC 1st semester will be strictly based on the number of seats allotted as per subject combinations given above and no request for allotting combinations other than those specified here will be entertained.

Subject-wise allotment of seats (Elective1): Subject-wise allotment of seats (Elective2):

Sl. No.	Name of the Subject	Seats Allotted
1	Political Science	70
2	Bengali	70
3	History	40
4	Philosophy	35
5	Education	35
6	Economics	30
7	English	20
	TOTAL SEATS	300

Sl. No.	Name of the Subject	Seats Allotted
1	Political Science	75
2	Bengali	35
3	History	49
4	Philosophy	48
5	Education	45
6	Economics	25
7	English	--
	Total	277

Sl. No.	Name of the Subject	Seats Allotted
1	Political Science	43
2	Bengali	37
3	History	54
4	Philosophy	48
5	Education	42
6	Economics	42
7	English	29
	Total	295

On the basis of the combinations offered, the total number of seats offered by the different departments (Elective1+Elective2+Elective3) will be as per the following table:

I believe that if one always looked at the skies, one would end up with wings.

– Gustave Flaubert



1	2	3	4	5	6	7
Political Science	Bengali	History	Philosophy	Education	Economics	English
70	70	40	35	35	30	20
23	18	15	18	15	11	07
08	12	11	07	12	07	05
10	05	16	07	13	10	05
10	05	13	23	10	08	05
05	10	05	16	10	05	07
10	10	05	10	05	10	
05	03	08	05	05	06	
05	05	08	08	05	05	
08	04	07	03	07	05	
06		05	07	05		
07		05	05			
07		05	05			
04						
05						
05						
Total:188	Total:142	Total:143	Total:149	Total:122	Total:97	Total:49

TDC (CBCS) Honours (Arts):

As per TDC (CBCS) Guidelines, students willing to take admission in any Honors course shall have to study one CORE subject along with one Elective Paper (as GE). The CORE and Elective Paper (GE) are to be selected from: English, Bengali, Political Science, Philosophy, Education & History. Apart from this, the students of Honours course shall have to study two compulsory AECC papers:

AECC (Ability Enhancement Compulsory Course):

1. English Communication/MIL Communication/ Business Communication [for BCom(H)]: AECC1
2. Environmental Studies: AECC2

A student can offer 4 (four) additional papers under "Additional Generic Elective (AGE)" Course in addition to 4 (four) papers of GE. AGE Course shall be treated as GE Course in all respects but performance under the course shall NOT be considered for calculation of SGPA/ CGPA/ Award of Degree. The purpose of this category of course is to provide students a wider option to supplement their studies of a Core Course. There shall be equal weightage of CCA for the "Additional GE Course". There shall NOT be any provision AGE Course in B.Com (Hon's), BBA (Hon's) and BCA (Hon's).

TDC (CBCS) General (Commerce):



B.Com. Three-Year (6-Semester) CBCS Programme		
Course Structure		
Course NO.	Course Title	Course Type
Semester I		
BC-1.1	Language English/Hindi/Modern Indian Language	Ability Enhancement Compulsory Course (AFCC)-1
BC-1.2	Financial Accounting	Core Course C-1
BC-1.3	Business Organisation and Management	Core Course C-2
BC-1.4	English Language	Language-1
Semester II		
BC-2.1	Environmental Studies	Ability Enhancement Compulsory Course (AFCC)-1
BC-2.2	Business Law	Core Course C-3
BC-2.3	Business Mathematics and Statistics	Core Course C-4
BC-2.4	Hindi / Modern Indian Language	Language-2
Semester III		
BC-3.1	Company Law	Core Course C-5
BC-3.2	Income Tax Law and Practice	Core Course C-6
BC-3.3	Hindi / Modern Indian Language	Language-3
BC-3.4	Computer Applications in Business	Skill-Enhancement Elective Course (SEC)-1
Semester IV		
BC-4.1	Business Communication (English/Hindi)	Language-4
BC-4.2	Corporate Accounting	Core Course C-7
BC-4.3	Cost Accounting	Core Course C-8
BC-4.4	E-Commerce	Skill-Enhancement Elective Course (SEC)-2
Semester V		
BC-5.1	<i>Any one of the following</i> a. Human Resource Management b. Principal of Marketing c. Auditing and Corporate Governance	Discipline Specific Elective (DSE)-1
BC-5.2	<i>Any one of the following</i> a. Fundamentals of Financial Management b. Indirect Tax Law	Discipline Specific Elective (DSE)-2
BC-5.3	Entrepreneurship	Skill-Enhancement Elective Course (SFC)-3
BC-5.4	Principal of Micro Economics	Generic Elective Course (GE)-1
Semester VI		
BC 6.1	Any one of the following c. Corporate Tax Planning d. Banking and Insurance e. Management Accounting	
BC 6.2	Any one of the following f. International Business g. Office Management and h. Secretariat Practice i. Fundamentals of Investment j. Consumer Protection	Discipline Specific Elective (DSE)-1
BC 6.3	Personal Selling and Salesmanship	Skill Enhancement Elective Course (SEC)-4
BC 6.4	Indian Economy	Generic Elective Course (GE)-1

Students opting for B.Com (under CBCS) are to write "B.Com General" only in the admission form. They are not required to specify the names of papers/subject in the admission form.

**Note :****1. For Practical Lab based papers :**

- Core Course papers BC 1.2 (Financial Accounting) and BC 3.2 (Income tax Law and Practice), there shall be 4 Credit Hrs. for Lectures + one Credit hr. (Two Practical Periods per week per batch) for Practical Lab+one credit Hr for Tutorials (per group)
 - Discipline Specific Elective Paper 6.1 (d) (Computerized Accounting system), there shall be 4 Credit Hrs. for Lectures+ Two Credit hrs. (4 Practical Periods per week per batch) for Practical Lab.
 - Skill Enhancement Elective Course SEC-2 paper BC 4.4 (E-Commerce), there shall be 3 Credit Hrs. for Lectures + One Credit Hrs. (2 Practical Periods per week per batch) for Practical Lab.
 - Skill Enhancement Elective Course SEC-2 paper BC 3.4 (Computer Applications in Business), there shall be 2 Credit Hrs. for Lectures + Two Credit hrs. (4 Practical Periods per week per batch) for Practical Lab.
2. For other core and elective papers, there shall be Five lectures and One Tutorial (per batch)

TDC (CBCS) B.Com (Honours):

B.Com. (Hons.) : Three-Year (6-Semester) CBCS Programme		
Course Structure		
Semester I		
BCH-1.1	Business Communication	Ability Enhancement Compulsory Course (AFCC)-1
BCH-1.2	Financial Accounting	Core Course C-1
BCH-1.3	Business Law	Core Course C-2
BCH-1.4	Micro Economics	Generic Elective (GE)-1
Semester II		
BCH-2.1	Environmental Studies	Ability Enhancement Compulsory Course (AFCC)-1
BCH-2.2	Corporate Accounting	Core Course C-3
BCH-2.3	Corporate Laws	Core Course C-4
BCH-2.4	Macro Economics	Generic Elective (GE)-2
Semester III		
BCH-3.1	Human Resource Management	Core Course C-5
BCH-3.2	Income Tax Law and Practice	Core Course C-6
BCH-3.3	Management Principles and Applications	Core Course C-7
BCH-3.4	Business Statistics	Generic Elective (GE)-3
BCH-3.5	E-Commerce	Skill-Enhancement Elective Course (SEC)-1
Semester IV		
BCH-4.1	Cost Accounting	Core Course C-8
BCH-4.2	Business Mathematics	Core Course C-9
BCH-4.3	Computer Applications in Business	Core Course C-10
BCH-4.4	Indian Economy	Generic Elective (GE)-4
BCH-4.5	Entrepreneurship	Skill-Enhancement Elective Course (SEC)-2



Semester V		
BCH-5.1	Principles of Marketing	Core Course C-11
BCH-5.2	Fundamentals of Financial Management	Core Course C-12
BCH-5.3	DSE-1 (Any one of Group A)	Discipline Specific Elective (DSE)-1
BCH-5.4	DSE-2 (Any one of Group A)	Discipline Specific Elective (DSE)-2
	Discipline Specific Elective (DSE) Group A	
	a. Management Accounting	
	b. Corporate Tax Planning	
	c. Advertising	
	d. Banking and Insurance	
	e. Financial Markets, Institutions and Financial Services	
BCH-6.1	Auditing and Corporate Governance	Core Course C-13
BCH-6.2	Indirect Tax Law	Core Course C-14
BCH-6.3	DSE-3 (Any one of Group B)	Discipline Specific Elective (DSE)-3
BCH-6.4	DSE-4 (Any one of Group B)	Discipline Specific Elective (DSE)-4
	Discipline Specific Elective (DSE) Group B	
	a. Fundamentals of Investment	
	b. Consumer Affairs and Customer Care	
	c. Business Tax Procedures Management	
	d. International Business	
	e. Industrial Relations and Labour Laws	
	f. Business Research Methods and Project Work	

Students opting for B.Com (under CBCS) are to write "B.Com Honours" only in the admission form. They are not required to specify the names of papers/subject in the admission form.

Note :

1. For Practical Lab based papers :

- a) Core Course papers BCH 1.2 (Financial Accounting) and BCH 3.2 (Income-tax Law and Practice), BCH 3.4 (Business Statistics), BCH 4.2 (Business Mathematics) and BCH 5.2 (Fundamentals of Financial Management) there shall be 4 Credit Hrs. for Lectures + one Credit hr. (Two Practical Periods per week per batch) for Practical Lab+one credit Hr for Tutorials (per group)
 - (b) Core Course BCH 4.3 (Computer Applications in Business) and Discipline Specific Elective BCH Group A (e) (Computerised Accounting System), there shall be 4 Credit Hrs. for Lectures+Two Credit Hrs. (4 Practical Periods per week per batch) for Practical Lab.
 - b) Skill Enhancement Elective Course BCH 3.5 (E-Commerce), there shall be 3 Credit Hrs. for Lectures + One credit Hrs. (2 Practical Periods per week per batch) for Practical Lab.
2. For other core and elective papers, there shall be Five lectures and One Tutorial (Per batch)

The following are the tests conducted by the college :

- (a) Two Unit Tests of 20 marks each.

❖ **All Unit tests are compulsory for students of all classes.**



❖ *Assignment, Project Work, Seminar, Group discussion are compulsory for students of Honours Course.*

❖ **GENERAL RULES AND REGULATIONS :**

- i) If after admission a student has to give up studies during the course, he/she may do so on writing to the Principal after clearing all dues for the session. Discontinuance of studies without notice is liable to entail payment of all fees upto the end of the academic session.
- ii) RMC tries its best to inculcate in the-students a regard for moral values. Along with academic pursuit, the motto of the college is to instill in the students the sense of self confidence, discipline, good conduct and toleration. No act of indiscipline, insubordination, disrespect to any teacher, employee, to any religion or community is tolerated and appropriate penal measure is taken leading even to issuance of forced T.C.
- iii) Any student adopting unfair means in any internal or university examination(s) is liable to be debarred from appearing at the remaining examinations.
- iv) Students must be punctual and regular in attending classes.
- v) Students must attend college neat and clean in full College Uniform and must have identity card with them while attending the college.
- vi) Rules and orders of the Government/University/Council issued from time to time regarding admission, transfer and conduct of the student are binding on the students in general.
- vii) **If any property of the college is willfully damaged by any student, the loss caused shall be recovered either directly or by any other means from the student(s) as the Authority deem fit and proper.**
- viii) All notices meant for the students shall be displayed in the Notice Board and these shall be regarded as final.
- ix) Student must read the notice board every day. Ignorance of any notification such as tests, examinations, special classes etc. will not be accepted as an excuse for not performing a required activity.
- x) **Ragging in any form is serious offence and punishable as per provision of the law. So ragging is strictly prohibited and any one found indulging in such act(s) is liable to punitive and disciplinary action.**
- xi) Smoking, drinking and chewing pan etc. are strictly prohibited inside the College Campus.
- xii) Students are expected to keep the College Campus neat and clean, spitting, scribbling on the walls, sticking bills and posters are strictly prohibited.
- xiii) Use of Mobile Phone and Cell Phone by the students within the College Campus is strictly prohibited. A fine of Rs.50/- will be charged from the students using mobile phone within the campus.
- xiv) Parking place should be used for parking of cycle and two wheelers.
- xv) Only in case of urgency a student can meet the Principal (from 1 P.M. to 2 P.M.). Group entry inside the Principal's Chamber is strictly prohibited.



❖ **SCHOLARSHIP AND FEE CONCESSION:**

A large number of scholarships are given to the deserving students of both plus 2 and under graduate classes by the Central and State Govt. Award, renewal and continuance of Scholarships and Fee concessions depend on good conduct, regular attendance, examination results and is guided by such other-conditions as may be imposed by the granting authority from time to time. The college also grants tuition fee concessions to all 1st divisioners of H.S.L.C. and H.S.S. Courses at the time of their admission in 1st year of +2 stage and 1st semester course and continuance of the free studentship depends on students' performance and progress in the University and Council Examination. Hrishikesh-Shefalikana Saha Smiriti award to be awarded to two meritorious students securing highest marks one from HS and one from Degree level.

❖ **CENTRAL LIBRARY (BIPIN CHANDRA MEMORIAL LIBRARY):**

The Central Library of the college christened as 'Bipin Chandra Memorial Library' aims to support the academic programmes offered by the parent body and to provide better collection and services to support the academic requirements of the students and the teachers. The library building under UGC VIIIth Plan on the first floor of the Central Block of the college, is housed with 17500 books and 30 journals and magazines, along with a number of leading national and local newspapers. The library has a good Reference Collection including Dictionaries, Encyclopedias, Biographies, Educational Philosophies, Research Methodology, North-East, Religion, Literary Works, Bound Question Papers and a 'Special Repository Centre for Barak Valley', to collect books related to the history, culture and literary heritage of the region.

The library has created an online Database of its total collection using SOUL, 2.0 and is fully automated with computerized processing and circulation services. An Online Public Access Catalogue (OPAC) has been created by the library, through which books can be searched (with keywords) through computer easily, giving exact location of the book in the library. The library provides various modern facilities like Bar code-enabled computerized Library Card, Internet, Reprography, Inter-library Loan, Online Searching, E-Resources, Consortium-based Services, etc. The library has the facility of Departmental Library for each department, having a separate collection on each subject. The library is also enabled with the facility to access the electronic resources of INFLIBNET Centre, UGC, by registering through the N-LIST Programme (National Library and Information Services Infrastructure for Scholarly Content) of UGC, including 2,100 electronic journals, 51,000 electronic books and several bibliographic databases, which can be accessed by the students of the college through Internet Browser with the Username and Password of the college. The library has established online association with the British Council (Library and Information Services), Kolkata, to avail various facilities like accessing Books and Periodicals, DVDs and CDs, Online Resources, Document Delivery Service, etc. of the British Council, through the Institutional Membership Cards and Login ID and Password of the college. The library maintains a separate web page in the official website of the college, which enables the library to offer its services and to tell its story to its users. Details of library holdings and library services are incorporated in the webpage (**Address: www.rmcollege.org/library**).

The library added a new feather to its cap by introducing the Digital Library Section in 2016. The Digital Library of the college has been initiated since 2013 with the installation of a Digital Library Server with 1TB storage capacity along with access in



the client machines with unique login credentials for students and faculty. A number of downloaded digital objects have been stored in the Digital Library along with educational CDs and DVDs, Photo Gallery of the college, etc.

A spacious reading room has been provided for the students, with access to newspapers and journals. They are also enabled with free Internet facility for their learning purpose. The library also provides Career Information Service to the students with access to competitive magazines and Employment News in the library, and also displaying various career-oriented information on the Notice Board of the library. The library acts as a centre providing in-house training and practical sessions to the students of DLIS (Diploma in Library and Information Science) course run under the Self-Financing Cell of the college. A Library Orientation Programme is conducted every year to train the students about use of library and library resources, and also as to how to access the electronic resources available in the library. Besides the library has a Book Bank for the financially challenged students, where students can avail the facility of borrowing books for the whole session.

The library is advised and supported by the Library Committee under the aegis of IQAC of the college, to advice in matters of development and management activities of the library. Library activities like Book Exhibition, Library Best User Award, Library Literacy Programme, Publication and release of Library Newsletter 'Informania', Guest Lectures and Awareness Programmes, etc are being organized with the support of the Library Committee.

The library is open from 9.00 a.m to 5.00 p.m. on all working days. Students will be issued Library Card from the library at the beginning of the session. For more details students may visit the library.

❖ **REMEDIAL COACHING FOR SC/ST/OBC/MINORITY (FOR DEGREE STUDENTS ONLY) UNDER U.G.C. GENERAL DEVELOPMENT :**

Since inception, the college is catering to the need of economically backward, SC/ST/OBC and Minority students of the region. It has been observed that the examination results of the above category students are not satisfactory. There is an urgent need for extra coaching of these academically back ward and disadvantaged students. In this endeavour, the college is trying with utmost sincerity to uplift the academic excellence and quality enhancement of these communities by providing free coaching to SC/ST/OBC/Minority students belonging to Degree classes only) under U.G.C. General Development Scheme. Students belonging to the above categories can avail the benefits of the scheme.

❖ **EXTRACURRICULAR ACTIVITIES, VALUE EDUCATION AND RECREATIONAL FACILITIES :**

In keeping with RMC avowed objectives, students are provided with all facilities both of extracurricular and co-curricular activities like debate, quiz, drama, music, dance, painting etc. which are essential ingredients for a regular course of study to promote inner quality of students. RMC annual function is one such activity in which students get opportunity to project themselves in the fields which interest them. One of the objectives of the College is to "Instil among the students a sense of discipline, ethical and moral values so as to make them responsible and ideal citizen of the country" Keeping



the objective in mind. RMC has created ample scopes of value based extracurricular activities in which students can participate for practising and developing value based education. Participation in extracurricular activities based on value education is compulsory for all students of the college.

Inculcating civic responsibility through practicing of various extracurricular activities is another significant feature of the college and students are to participate in them when asked for.

❖ **ACADEMIC MONITORING CELL :**

Teaching's major components are content, communication and feedback. There is a close relationship between teaching and learning and it is possible to modify, improve and develop teaching quality by adopting various innovative methods. With these purposes in view, the college has adopted a "mechanism" to obtain improvement in teaching learning experiences and to ensure quality in academic life of the college by initiating "Academic Monitoring Cell" with the purpose of accomplishing the ultimate goal of the College.

❖ **NSS AND NCC :**

NSS & NCC Unit of the college has taken extensive awareness programmes on areas of mutual benefit to local people. The Centre organises various awareness programmes in which opportunities are created for students to participate in them, and to develop their personality.

❖ **STUDENTS' HEALTH CARE CENTRE :**

RMC has health care facility for students. The Centre provides the students of the college with periodical health checkup and other necessary advice by physician to keep their health fit. The centre organise talks, health awareness programme etc. for the benefit of the students.

❖ **CAREER GUIDANCE CELL :**

In today's fiercely competitive environment, most students find themselves on the horns of a dilemma when they come to choosing a career because they do not know exactly what career is available, and also because they lack basic information on well known ones. Keeping this in mind RMC has opened a Career Guidance Cell in the college campus. The Cell organize seminars, talks etc. on various career avenues and self employment. The Cell subscribes to many books on career guidance, information bulletin, information booklet on further higher studies etc.

❖ **SPORTS FACILITY :**

The philosophical corner stone of the college is "Healthy mind in healthy body" and multidimensional development of the young students. Keeping this in mind, RMC is creating an excellent facility for games and sports. Facilities for indoor and outdoor games like Volley ball, Foot ball, Cricket, Badminton, Table tennis etc. are available. The Sports Cell also runs Gymnastic Centre with modern Gymnastic facilities. During the session 2016-17 the centre has been renovated and introduced with more sophisticated instruments for the betterment of the students. The sports section of the college is



affiliated to District Sports Association, Silchar. The sports section of the Students Union organises sports meet which encourages the students in games and sports.

❖ RESEARCH AND PUBLICATION CELL :

The College has publication Cell which publishes journal annually comprising of articles, write ups, writings on various subjects, research findings from different sources for enriching the quality of knowledge on different spheres and also to encourage academic pursuits for overall quality improvement. From last year, cell has been publishing its journal with ISSN and three edited books has already been published with ISBN. Cell has plans to organise workshop relatin to research and each importance in academic arena.

❖ SELF FINANCING CELL :

The college has Self Financing Cell which will run the following Self-Financing Courses for the Academic session 2021-22 :

- a) Computer Courses for H.S. and Degree Students :
 - i) Office Management (3 Months Duration)
 - ii) Diploma in Computer Applications (DCA) (6 Months Duration)
 - iii) Certificate Course in Accounting Package (Tally 9) (3 Months Duration)
- b) Diploma Course in Library and Information Science (1Year Duration)

❖ U.G.C. SPONSORED COURSES :

- a) Certificate course in Functional English. (For Degree Students Only)
- b) Remedial coaching for SC/ST/OBC/Minority (For Degree Students only).

❖ NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC) :

National Assessment and Accreditation Council (NAAC), Bangalore, re-accredited our College on 18th January 2016 (for 5 Years) at 'B' level.

PRINCIPAL PAST & PRESENT

Name	Period
Sir Birendra Kumar Choudhury, M.A., LL.B	01.01.1971 to 05.07.1971
Sir Digendra Nath Bhattacharjee, M.A.,	06.07.1971 to 31.07.1974
Sir Anil Chandra Das, M.A., B.T..	01.08.1974 to 05.10.1980
Sir Rathindra Kumar Brahmachari, (i/c) M.A.,	06.10.1980 to 26.02.1984
Sir Rathindra Kumar Brahmachari, M.A.	27.02.1984 to 31.05.2004
Sir Susanto Kumar Ghosh, (i/c) M.A.,	01.06.2004 to 21.12.2004
Dr. Jagadish Chandra Majumdar, M.Sc., Ph.D.	22.12.2004 to 31.01.2006
Sir Susanto Kumar Ghosh, (i/c) M.A.,	01.02.2006 to 20.07.2006
Dr. Pronoy Ranjan Deb, M.Sc., Ph.D	21.07.2006 to 31.12.2018
Dr. Jashobanta Roy (i/c), M.A., M.Phil., Ph.D.,	01.01.2019 to 31.03.2019
Dr. Probhat Kumar Sinha (i/c), M.A., Ph.D.	01.04.2019 to 31.01.2020
Dr. Ashima Roy (i/c), M.A. Ph.D	01.02.2020 to 13.03.2020
Dr. Debashish Roy, M.A. Ph.D	14.03.2020 to till date

**SOME GLORIOUS MEMORIES OF THE COLLEGE**

NAME OF THE STUDENT	EXAMINATION	YEAR	UNIV/ COUNCIL	POSITION
Sri Sibabrata Bhattacharjee	Pre-University	1976	GU	10th
Smt. Paramita Das	B.A. (Economics)	1990	GU	First Class First
Sri Debotosh Chakraborty	B.A. (Pol. Sc.)	1997	AU	First Class First
Sri Santanu Das	B.A. (Education)	1998	AU	First Class First
Smt. Anjana Sengupta	B.A. (History)	1998	AU	First Class First
Sri Anjan Chatterjee	B.A. (Economics)	1999	AU	First Class First
Sri Santosh Akura	H.S.	2003	AHSEC	Highest Mark in Bengali
Smt. Manidipa Goswami	B.A. (Bengali)	2011	AU	First Class First
Sri Ashim Kumar Das	B. Com.	2011	AU	First Division (1st Batch)
Smt. Mitali Biswas	B.A. (Bengali)	2012	AU	First Class Second
Smt. Dipanwita Das	H.S.	2012	AHSEC	STAR
Smt. Sonali Chakraborty	H.S.	2014	AHSEC	STAR
Sri Anjoy Roy	H.S.	2014	AHSEC	STAR
Smt. Sureshwaree Dutta	H.S.	2014	AHSEC	STAR
Sri Durjoy Nandi	H.S.	2014	AHSEC	STAR
Smt. Diwanwita Das	B.A. (Hons) (Beng)	2015	AU	First Class First (Gold Medalist)
Sri Bhaskar Jyoti Das	B.A. (Hons) (Beng)	2015	AU	First Class First (Gold Medalist)
Smt. Debopriya Paul	HS (Final)	2016	AHSEC	STAR 84.4% State Highest in Benglai 94%
Sri Abhoy Kanti Deb	HS Final	2016	AHSEC	STAR Marks (77.6%)
Sri Nidhu Kumar Das	BA (English)	2017	AU	First Class First
Sri Sureshwaree Dutta	BA (Education)	2017	AU	First Class First
Smt. Sonali Chakraborty	BA (Bengali)	2017	AU	First Class Second
Sri Abhik Ranjan Das	BA (Bengali)	2018	AU	First Class First
Smt. Subhosree Nath	BA (Pol. Sc.)	2018	AU	First Class First
Smt. Sonali Chanda	BA (Education)	2018	AU	First Class First
Smt. Diksha Dutta	BA (English)	2018	AU	First Class First

**ACHIEVEMENTS**

Under Certificate and Diploma Course in Library and Information Science (Self Financing Course) 110 students have passed out from the College and 25 of them are now working in different Institutions/Organisations.

"Ask not what your country can do for you;
ask what you can do for your country."

- John F. Kennedy



RAGGING IS STRICTLY PROHIBITED

Ragging inside or outside the college campus will be dealt with strictly. In this regard we quote an extract of the letter vide no. F.I-8/2006 (CPP-II) dated 29 February 2008 issued by the University Grants Commission.

It has been impressed upon by the Hon'ble Supreme Court of India that henceforth in every prospectus relating to admission of the students in any educational institution, it shall be clearly stated that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the institution.

- “ An undertaking duly signed by the Student and Guardian, in the specific format, available in the office should be submitted along with the admission form.”

TEACHING STAFF

NAME	DEPARTMENT	DESIGNATION
Dr. Rahul Chakraborty, HOD (M.A., Ph.D)	Bengali	Associate Professor
Dr. Kalipada Das (M.A., Ph.D)	Bengali	Assistant Professor
Dr. Suryasen Deb (MA, Ph.D)	Bengali	Assistant Professor
Smt. Arundhati Dutta Choudhury, HOD (M.A., M.Phil)	English	Associate Professor
Sri Arunabha Bhattacharjee (M.A., M.Phil)	English	Assistant Professor
Dr. Ashima Roy, HOD (M.A., Ph.D)	Pol. Science	Associate Professor
Sri Jiban Das (M.A., M.Phil)	Pol. Science	Assistant Professor
Dr. Bidhan Barman (M.A., M.Phil, Ph.D)	Pol. Science	Assistant Professor
Dr. Rahul Sarania, HOD (M.A., Ph.D)	Economics	Assistant Professor
Dr. Nabanita Debnath (M.A., M.Phil, Ph.D)	Economics	Assistant Professor
Dr. Piya Das (M.A., Ph.D)	Economics	Assistant Professor
Dr. Ruma Nath Choudhury, HOD (M.A., B.Ed, Ph.D)	Philosophy	Associate Professor
Smt.Swarnali Roy Choudhury (MA)	Philosophy	Assistant Professor
Dr. Surat Basumatary, HOD (M.A., Ph.D)	Education	Assistant Professor
Dr. Santosh Bora, M.A., Ph.D	Education	Assistant Professor
Sri Sudarshan Gupta, HOD (M.A.)	History	Assistant Professor
Ch. Manikumar Singha, HOD (M.A. Double)	Manipuri	Assistant Professor
Dr. Rupam Roy, HOD (M.Com, Ph.D)	Commerce	Non-sanctioned
Dr.Arup Paul (M.Com)	Commerce	Non-sanctioned
Dr. Asish Toru Roy (M.A., Ph.D.)	Commerce	Non-sanctioned

LIBRARY STAFF ^{M.A., Ph.D}

"IT IS FAITH THAT MAKES A LION OF A MAN."

SWAMI VIVEKANANDA



Name	Designation
Dr. Sonali Choudhury (Biswas), M.LISc, M.Phil, Ph.D	Librarian
Sri Galim Gangmei	Library Bearer

NON-TEACHING STAFF

Name	Department	Designation
Sri Pronab Kumar Dey	Administrative	Head Asstt. Cum A/c
Sri Purnendu Das	Administrative	Sr. Asstt. Cum Cashier
Sri Surajit Roy	Administrative	Junior Assistant
Sri Gouri Sankar Dhar	Administrative	Junior Assistant
Mr. Peter Noah Rongmei	Administrative	Junior Assistant
Mr. Kelhoukri Rusta	Education	Lab. Bearer
Sri Shailen Das	Administrative	Grade-IV

*Sometimes you face difficulties not because you're doing something wrong.
but because you're doing something right*

- Joel Osteen

